

Class of 2024, this packet contains many scholarships from various local organizations that have generously agreed to award scholarships to the Seniors of Bellevue West High School. Instead of competing nationally for most scholarships, you will compete with other seniors at West for the ones in this packet. You only complete one application but may apply for multiple scholarships.

Please keep in mind the QUALITY of your application is very important! The application must be completed on the computer then printed (NO written applications will be accepted). Be sure to proofread your application and correct all errors before submitting to Mrs. Britten.

**INSTRUCTIONS:**

**Before you begin the application:**

* Request a letter of recommendation from a teacher, sponsor, staff member, coach, pastor or supervisor. Provide the recommender with a copy of your resume at the time of your request. One letter of recommendation is required (unless otherwise stated). Allow at least TWO weeks for the letter of recommendation to be completed.

**To apply:**

* Complete the application in Schoology. Go to your Instructional Roster>Scholarships>Bellevue Comprehensive folder. Be sure to double check your application for spelling and grammar errors and have someone read your essays for clarity.
* Include an activities resume. Make sure you use the most up to date information.

**To submit your application:**

* Follow the instructions on the **COVER SHEET** to submit correct number of items. (There are two sections and each has a different requirement).
* Make sure all copies are signed by you and parent (if under 18).
* Your application **WILL NOT** be considered if missing documents. Please make sure all items are included and in the correct order. See cover sheet and scholarship list for reference.
* Submit application and all required materials **by 4pm December 20, 2023** to Mrs. Britten in the counseling office.

**Good luck!**

Mrs. Britten

Scholarship Coordinator, BW Counseling Office

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